



LETLHABILE INTERNATIONAL PRIMARY SCHOOL

Plot 23182 Phase 4
P.O. Box 2400
Gaborone, Botswana
Phone : (267) 3190728
Fax: (267) 3190729
e-mail: lethabileprimary@yahoo.com
Website: lethabileprimary.ac.bw

Strong
Foundation

3rd September 2021

Dear Parents/Guardians,

Sound
Development

I hope you have all been safe and well. It has been a pleasure to see our standard 7s back in school and we are now looking forward to welcoming back all our children next week. I would like to take this opportunity to thank our children and parents for your enthusiastic participation in our online classes. I would also like to thank our teaching staff for the delivery of an engaging and meaningful online learning programme. Well done!

Safe
Environment

As per the reminder from the Ministry of Basic Education, all remaining classes, **Reception to Standard 6 will resume classes for term 3 from Tuesday 7th September 2021.**

Normal school hours will be followed.

School gates will open at 6.50am and classes will start at 7.30am.

Arrival times :

Reception, Standards 1 to 7 should arrive between 6.50 am to 7.20 am.

Lessons for all standards start at 7.30am.

High
Values

Collection times:

Reception & Standard 1- 12.45pm to 1.00pm.

Standard 2- 1.00pm to 1.15pm.

Standards 3 & 4- 1.15pm to 1.30pm.

Standards 5 to 7- Mondays to Wednesdays
Thursdays and Fridays

2.15pm to 2.30pm.
1.30pm to 1.45pm.

Kindly note parents having more than one child in the school may collect all children at the same time. Please kindly inform the class teachers accordingly.

Top Class
Education

All Covid-19 protocols will be followed strictly. We also request parents and guardians to adhere to all Covid-19 protocols for your safety and for the safety of others especially during home going time.

Principal : Ms. M. Kaviraj

Kindly note children who did not take their **mid-year** examinations, owing to Covid-19 or any other pressing circumstances, should come prepared to take their exams from Wednesday 8th September 2021. Class teachers will send the mid-year exam timetable to the concerned parents.

Communication: As part of our continuing efforts to reduce waste and lessen our impact on the environment, all communication will be sent via **email or WhatsApp**. Copies of letters if required will be available through the school office. It is therefore crucial that your contact information is kept 'up -to-date'. Please ensure that the school office and your child's class teacher have all your current contact details, especially your **current mobile phone number and your email address**. Kindly inform the school immediately if any of these contact details change.

Payment of school fees for term 3: We thank all parents who have completed their payment for term 3. Kindly note fees for term 3 should be paid in full on or before Tuesday 7th September 2021. If you would like to make any arrangements kindly contact the bursar's office as soon as possible. School fee payment can be done directly at the school or via bank transfer. Please find banking details below.

Account name: Kgosi Educational Investments

Account number: 1011035

Branch Code: 290367

Bank Name: Absa Bank

Branch: Gaborone Industrial

We request parents to fax (3190729), email (letlhabile.accounts@gmail.com), WhatsApp (71448489) or bring the remittance advice to the bursar's office. Please kindly state your child's surname, initials and class as reference when paying through bank transfer or direct deposits.

We look forward to your continued support.

Yours sincerely,



Ms M. Kaviraj
Principal